



**ଓଡ଼ିଶା ବିଦ୍ୟୁତ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଡି.**  
**ODISHA POWER TRANSMISSION CORPORATION LTD.**

*(A Government of Odisha Undertaking)*

**CIN – U40102OR2004SGC007553**

**REGD. OFFICE: JANPATH, BHUBANESWAR – 751022,**  
**OFFICE OF THE DEPUTY GENERAL MANAGER (ELECT.)**

**EHT (O&M) DIVISION, DHENKANAL**

**At/Po- Gundichapada, PIN-759025, Dhenkanal (Odisha)**

**CIN: U4102OR2004SGC007553**

**/ GSTN: 21AAACO7873L1Z6**

**Email: ehtm.div.dkl@optcl.co.in**

**TENDER SPECIFICATION**  
**NO.05/2023-2024**

**FOR**

**“Procurement of 03 Nos of 2 Ton, Single Phase Split Air Conditioner for 132/33 KV Grid S/S Kalarangi, under EHT (O&M) Division Dhenkanal”**

**Start Date Sale of Tender Specification:- DT. 09-11-2023 (09:00 Hr)**

**Last Date Sale of Tender Specification:- DT. 21-11-2023 (11:30 Hr)**

**Last Date of Submission of Tender:- DT. 21-11-2023 (Up to 13:30 Hr)**

**Date of Opening of Tender:- DT. 21-11-2023 (at 15.00 Hr)**

**Cost of Tender Paper:- Rs. 600.00+18%GST extra= Rs. 708.00**

**EMD: Rs. 2000.00**

ISSUED TO,

M/S.....

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**TENDER SPECIFICATION FOR TENDER CALL  
NOTICE No. -05/2023-24  
of EHT (O&M), DIVISION, DHENKANAL  
INDEX**

1.	SECTION – I	Instruction to Bidders
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	ANNEXURE – II	Detail Data Sheet
5.	COST OF TENDER PAPER (Non-refundable)	<b>Rs. 600/- + 18%GST=Rs. 708/- (Rupees Seven Hundred Eight)</b> only by Cash/ Bank Draft drawn in favour of Deputy General Manager, EHT(O&M) Division, Dhenkanal, payable at SBI, Govindpur Branch, Dhenkanal, Odisha.
6.	SALE OF TENDER PAPER	From <b>09-11-2023 (09:00Hr) to Dt. 21-11-2023 (11:30Hr.)</b> . Available in the office of the Deputy General Manager (Ele.), EHT (O&M) Division, OPTCL, Dhenkanal.
7.	LAST DATE OF RECEIVING OF TENDER PAPER	<b>Dt.21-11-2023 up to 13.30 Hr.</b>
8.	DATE & TIME OF OPENING OF TENDER	<b>Dt. 21-11-2023 at 15.00 Hr.</b>
	Tender posted by the registered post should be reached at:	<b>Odisha Power Transmission Corporation Ltd., Office of the Deputy General Manager, EHT (O&amp;M) Division, Dhenkanal, At/Po- Gundichapada, Dhenkanal-759025, Odisha</b>

**INSTRUCTION TO BIDDERS**

**The Bidders must read in detail the “Instruction to Bidders” and “General terms and conditions” before filling the tender documents.**

**1. TENDERS:**

- A) Bidders must submit their bids with original signature. Only those who have purchased the Tender specification from this office can submit their Tender. Tenders submitted by other will be rejected.
- B) **Tender must be submitted in sealed cover subscribed as “Tender call Notice No. 05/2023-24: “Procurement of 03 Nos of 2 Ton, Single Phase Split Air Conditioner for 132/33 KV Grid S/S Kalarangi, under EHT (O&M) Division Dhenkanal” on or before dt. 21-11-2023 (13.30Hrs) & opening at 15:00Hr. on same day and addressed to the Deputy General Manager, EHT (O & M) Division, Dhenkanal.**
- C) Bidder should not write their name or any other information on the body of the sealed envelope. Super scribing any other information on the body of the envelop, Conditional tender, Incomplete tender, Telegraphic / Fax / E-mail (etc.) Tenders will be rejected
- D) Tender shall be submitted either in person or by registered post & any other means of delivery shall not be accepted. Detailed postal address with PIN No., Phone / Fax/Email of bidder must be mentioned in the application requesting for tender document and on the tender bid. The authority is not responsible for receipt of tender after due date due to postal delay or any other reasons. The tender should be posted by the registry post to reach at **Odisha Power Transmission Corporation Ltd., Office of the Deputy General Manager, EHT (O & M) Division, Dhenkanal, At/Po- Gundichapada, Dhenkanal, Odisha-759025.** Tenders received after due date due to postal delay or any other reason will not be considered. The tenderer who wants to receive the tender paper by post have to deposit additional Rs 100.00 along with the tender paper cost.

**2. (i) Bid Documents:-**

- (a) Tender Papers-01 Set (all pages signed by bidder)**
  - (b) Money receipt of Tender paper Purchased (original & a Photocopy)**
  - (c) Self attested Photocopy of PAN-01no**
  - (d) Self attested Photocopy of GST-01no**
- Bid Documents are compulsory otherwise bid will be treated as cancelled.***

**(ii) Experience:** - The bidders may submit a copy of past experience if any regarding supply of similar materials to GRIDCO/ OPTCL or any other state or central PSUs/Govt.

### **3. INFORMATION ON COMPETITORS:**

Bidders have right to know information on competitors only at the time of opening of the bids. No further information on competitors shall be provided at any other point / stage of the tender without prejudice to Right to Information Act – 2005.

### **4. OPENING OF TENDERS:**

- A. Copy of PAN card/ GSTIN/ GST certificate must be enclosed with the tender bids.
- B. Bidders themselves or their authorized representatives (possessing authorization letter in original) shall be allowed to attend opening event of the tenders.

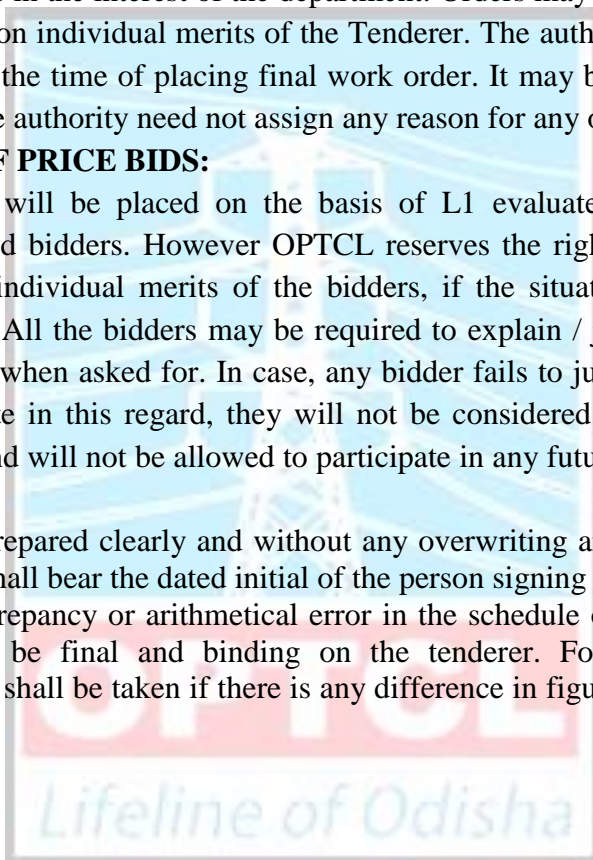
### **5. RIGHT TO REJECT /ACCEPT ANY TENDER:**

The authority reserves the right either to reject or to accept any or all tenders if the situation so warrants in the interest of the department. Orders may also be split up between different Tenderers on individual merits of the Tenderer. The authority has exclusive right to alter the order at the time of placing final work order. It may be clearly understood by the Tenderer that the authority need not assign any reason for any of the above action[s].

### **6. EVALUATION OF PRICE BIDS:**

Order on the firm will be placed on the basis of L1 evaluated price of the techno-commercial qualified bidders. However OPTCL reserves the right to split up the orders among bidders on individual merits of the bidders, if the situation so warrants, in the interest of OPTCL. All the bidders may be required to explain / justify the basis of their quoted rates as and when asked for. In case, any bidder fails to justify his quoted rates or refuses to co-operate in this regard, they will not be considered for participating in the tendering process and will not be allowed to participate in any future tender for a period of (3) three years.

- 7. Tender should be prepared clearly and without any overwriting and corrections. Erasures and other changes shall bear the dated initial of the person signing the Tender.
- 8. In the event of discrepancy or arithmetical error in the schedule of price, the decision of the authority shall be final and binding on the tenderer. For evaluation, the price mentioned in words shall be taken if there is any difference in figure and word in the price bid.



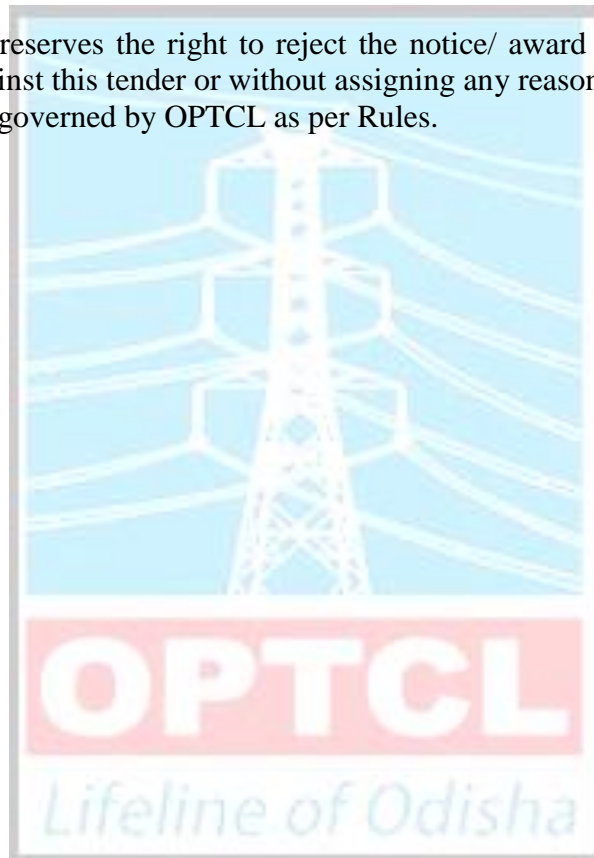
**GENERAL TERMS AND CONDITIONS**

1. **Validity:** Tenderers are requested to keep the validity of their offer for a period of 03 months from the date of opening of tender.
2. **Price:** The bidders are advised to quote their rate as per the price schedule in **Annexure-I, Section IV**. The unit rate and the total amount should be entered in figures and words. Any correction should be attested under the seal of the Firm/ Contractor. In case of any difference between figure and words in the price schedule the price mentioned in words should be taken into consideration for evaluation.
3. **Taxes:** Taxes, if any shall be mentioned extra.
4. **Terms of Payment:** 100% payment with taxes etc shall be made after completion of order and due verification thereof by the consignee and approval of Guarantee Certificate from the competent authority. The bills in triplicate should be submitted to the paying officer along with completion report duly verified by the concerned inspecting officer.
5. **Delivery:** The material should be supplied and installed within 30 days from the date of order. If the order could not be completed within scheduled date due to any valid reason, then completion period may be extended on written request by the Bidder. If the order is not completed within the stipulated period, then the penalty should be imposed as per clause No.06 of SECTION-II. Order shall be liable for cancellation with forfeiture of Earnest money/ Security Deposit.
6. **Penalty:** Penalty @ ½ % half per cent) per week up to a maximum of 5% of the total value of the purchase order will be imposed and recovered from dues admissible if the order is not completed within the scheduled period.
7. **Extension of time:** If the supply of the material is delayed due to reason beyond the control of agency, the agency shall without delay give justification. The authority on receipt of such notice may agree to extend the contract due date if reasonable but without prejudice to other terms and conditions of this contract.
8. **Security Deposit:** The tenderers whose offer qualifies for acceptance will be awarded supply Order and the contractor shall have to be deposit Security-cum-performance guarantee equal to 10% (Ten percent) of contract value in shape of Bank Draft in favour of **Deputy General Manager, EHT (O&M) Division, Dhenkanal, payable at SBI, Govindpur Branch. If the security deposit is not submitted, 10% of the contract value will be deducted from the bill.** The Security deposit will be released after two months of completion of the guarantee period subject to fulfillment of guarantee stated under clause-10 on a receipt of application for this purpose. No interest shall be paid to the agency towards the security deposit so deposited by the agency. **If Security Deposit not claimed for refund within a period of three years after completion of work, it will be forfeited.**
9. **Guarantee:** The guarantee on the air conditioner machine should be as per the company terms and condition. The agency is responsible to avail the services in the guarantee period including installation of the machine. The supplier on receipt of such notification

shall either rectify or replace the defective equipment/material free of cost as per company policy within 15days from the date of issue of such notification. The above guarantee certificate shall be furnished to the undersigned for approval. In the event of any breach on default in all or any condition of order, Security Deposit will be forfeited.

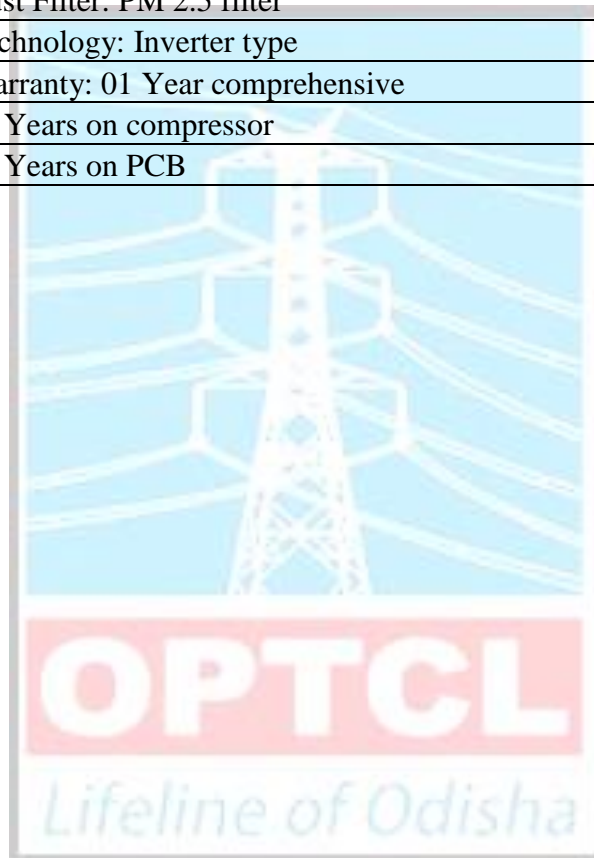
10. **Consignee:** -The **SDO, 132/33KV Grid S/S, Kalarangi** is the consignee & verifying officer for the work.
11. **Paying Officer:** The **DGM, EHT (O&M) Division, Dhenkanal** is the paying officer for this contract.
12. **Jurisdiction of Court:** Dispute if any, arising against the work order issued to the contractor shall be filed by either party in any court of law to which the jurisdiction of Odisha High Court extends.

The Authority reserves the right to reject the notice/ award the contract among any responsive bidders against this tender or without assigning any reason thereof. All other terms and conditions will be governed by OPTCL as per Rules.



**A. TECHNICAL SPECIFICATIONS**

<b>Sl. No.</b>	<b>TECHNICAL SPECIFICATION</b>
1	Brand: Carrier
2	Capacity: 2 Ton
3	Energy Rating: 3 star
4	Power Supply: Single Phase, 230 volt
5	Wattage: 1700watt
6	Installation Type: Split AC
7	Features: 100% copper condenser
8	Dust Filter: PM 2.5 filter
9	Technology: Inverter type
10	Warranty: 01 Year comprehensive
	10 Years on compressor
	05 Years on PCB



## *Schedule of Price*

**Supply and Installation of 2 Ton Single Phase Split Type Air Conditioner for 132/33KV  
Grid Sub- Station Kalarangi**

Sl No.	Item description	Qty.	Unit	Unit Price in Rs.	Amount in Rs.
1	2 Ton Split, Inverter Type, 3 Star, 230V, 50HZ, Single Phase, Air conditioner of Carrier Make on FOR basis with installation.	3	No.		
A		Total			
B		GST @ 28 %			
C		Total (inclusive GST)			
		Or Say (in Rs.)			
	<b>In Words:</b>				

**Date**

**Place**

**Signature of the Tenderer**  
**with seal.**

**Dy. General Manager**  
**EHT (O&M) Division, OPTCL**  
**Dhenkanal**

*Lifeline of Odisha*



**DETAILED DATA SHEET**  
**TO BE FURNISHED BY THE TENDERERS**

1	Name of the Agency/ Contractor with detailed Postal Address:	
2	Cost Tender Paper- Rs. 600/- + 18%GST=Rs.708/- (Rupees Two thousand three hundred sixty) only	BD/MR No-
3	EMD-Rs.2000.00	BD/MR No-
4	Attested copy of GST Certificate furnished	GST No.....
5	Attested copy of PAN Card	PAN No.....
6	Agreed to furnish Contract security deposit	Yes / No
7	Agreed to accept payment terms as per the tender specification	Yes / No
8	Agreed to adhere to completion of order as per the tender specification	Yes / No
9	Agreed to accept penalty clause as per the tender	Yes / No
10	Attach past experience certificate for similar job in OSEB/ GRIDCO/ OPTCL or any other agencies	Yes / No
11	Agreed to keep validity of the offer 03 months from the date of tender opening without any variation in tender clause.	Yes / No

Date

Signature of the Tenderer  
with seal